

APPENDIX I

EAST AYRSHIRE COUNCIL

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF SPECIAL MEETING HELD ON MONDAY 20 APRIL 1998 AT 1200
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Tommy Farrell, Drew McIntyre, Wilma Doyle and Ron Brailsford, Provost Robert Stirling and Councillors Daniel Coffey and Jimmy Boyd.

ATTENDING: Fiona Lees, Depute Chief Executive; Ken Robinson, Principal Administrative Officer; and Anne Fairbairn, Administrative Officer.

APOLOGIES: Councillor David Sneller.

CHAIR: Councillor Tommy Farrell, Chair.

TWINNING FORUM, KILMARNOCK - 21 - 25 MAY 1998

1. There was submitted a report dated 6 April 1998 (circulated) by the Director of Support Services which appraised the Sub-Committee of an initiative by East Ayrshire's Twinning Association to invite representatives of East Ayrshire international partners to a Twinning Forum from 21 - 25 May 1998 and to consider the various forms of assistance requested by the Association in relation to the visit.

It was agreed to the request by East Ayrshire Twinning Association:-

- (i) for civic hospitality in the form of a buffet meal for approximately 50 people at a total cost of no more than £100, the detailed arrangements for any such civic hospitality being remitted to the Director of Support Services, in consultation with the Chair of the Sub-Committee and the Provost;
- (ii) for financial assistance in the amount of £1,000 towards the cost of the visit; and
- (iii) for the use of a Council mini-bus during the visit and the Council Headquarters for a morning meeting, with associated staffing costs amounting to £575.10.

It was further agreed that a programme of forthcoming twinning events together with the estimated cost be compiled by the Twinning Association and submitted to a future meeting.

The meeting terminated at 1206 hours.